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## 1. Parent Responsibility

- a. **Health Record** – Parents of students will be required to provide updated contact information for the 2020 – 2021 school. Inclusive is the required emergency contact information in the event a student feels unwell.
- b. **Assessing Health** - Parents and guardians will be responsible for assessing their child’s health prior to arriving at school. Whether riding the bus or being driven to school, parents agree to check for symptoms. ([Health Questionnaire as of 8/24/20](#))

If your child demonstrates any of these symptoms individually or in combination, please keep them at home for further evaluation.

### Symptoms of COVID-19

<ul style="list-style-type: none"><li>○ Fever **or perceived fever</li><li>○ New loss of taste or smell</li><li>○ Chills</li><li>○ Cough</li><li>○ Shortness of breath</li><li>○ Difficulty breathing</li><li>○ Fatigue</li><li>○ Muscle or body aches</li><li>○ Headache</li></ul>	<ul style="list-style-type: none"><li>○ Sore throat</li><li>○ Congestion</li><li>○ Runny Nose</li><li>○ Nausea</li><li>○ Vomiting</li><li>○ Diarrhea</li></ul>
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\* Fever – Hot to forehead touch of the back of the hand, and/or a temperature reading of 100.4 degrees Fahrenheit or higher

Symptoms may change based on the CDC criteria.

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## 2. Drop-off Transportation

- a. **Buses** - Students riding the bus will be required to wear a mask or cloth face covering for the duration of the trip and will be asked to adhere to required distancing practices.
- b. **Driven** - Students being dropped off at school will be required to put their mask or face covering on before entering the building whether being driven individually or in a carpool. If a student does not have a mask or face covering when they arrive at school, one will be provided to them before entering the building.

### **3. Upon Entry of School Buildings**

- All parents/guardians will assess their children before sending them to school using the pre-entry screening questionnaire prior to entering their building for each school day.
- Students may be assigned an entrance other than the main entrance in order to enter the school
- Students will walk from the bus/drop-off area directly. We ask that the students not crowd and remain 3-6 feet distanced.
- Upon entry to the school, students will proceed directly to their classroom where they will be met by their homeroom teacher.
- Upon entry, students/staff will be screened by temperature upon entry to classroom. If it is determined a student is not well, or a student indicates that they are not feeling well, a full assessment will be done in the nurses' office.
  - If the student does not meet criteria to stay in school, they will be brought to a predetermined quarantine area while parents are contacted. (See "COVID-19 Symptomatic student in school")
  - These students will be supervised by either nurse or trained staff member until parents arrive for pick up.

### **4. Health Office Protocol**

- Nursing staff will wear FDA approved or N95 or KN95 masks, if necessary, for standard care of students and staff that are not presenting with exclusionary symptoms.
- Nursing staff will wear appropriate personal protective equipment (PPE) such as gloves, gowns, face shields/goggles and FDA approved N95 or KN95 masks will be available for the triage and treatment of symptomatic students and staff.
- Students reporting to the health office for injury, scheduled medications or expected treatment of pre-diagnosed or chronic conditions will wear a face mask or face covering, maintain social distancing of 3-6 feet, and cleanse their hands as they enter and leave the office using wall mounted hand sanitizer or soap and water.
- Students reporting to the health office for concerning symptoms (see Symptoms of COVID-19) will be triaged by the nurse. Symptomatic people will be placed in a quarantined area (Hepa Air Filter in room) with supervision. They will be dismissed via private vehicle.
- The health office will remain a clean space for well students and staff. The pre-determined quarantine room will be available for students exhibiting symptoms of exclusion. The quarantine room will be cleaned per protocol after each symptomatic or exposed student.

<b>Quick reference sheet: Key actions for individual COVID-19 events</b>			
<b>Event</b>	<b>Scenario</b>	<b>Testing Result</b>	<b>Quarantine</b>
<b>Individual is symptomatic</b>	<p>If an individual is symptomatic <u>at home</u>, they should stay home and get tested.</p> <p>If an individual student is symptomatic <u>on the bus or while in school</u>, they will remain masked and adhere to strict physical distancing. Students or staff members with symptoms will stay in an isolated room (Hepa Air Filter in room) to be evaluated. If symptoms are confirmed, individual will be sent home and asked to be tested for COVID-19.</p>	Individual tests <b><u>negative</u></b>	Return to school once asymptomatic for 24 hours
		Individual tests <b><u>positive</u></b>	Notify the school, notify personal close contacts, assist the school in contact tracing efforts. Remain home: At least 10 days have passed since symptoms appeared, AND at least 24 hours have passed since last fever, with no fever reducing medications, (Fever is considered a temperature reading of 100.4 degrees Fahrenheit or higher), AND symptoms have improved.
		Individual <b>is not tested</b>	Remain home: At least 10 days have passed since symptoms appeared, AND at least 24 hours have passed since last fever, with no fever reducing medications, (Fever is considered a temperature reading of 100.4 degrees Fahrenheit or higher), AND symptoms have improved.
<b>Event</b>	<b>Scenario</b>	<b>Testing Result</b>	<b>Quarantine</b>
<b>Individual is exposed to COVID-19 positive individual</b>	<p>If an individual has been identified by the State’s investigation as someone who was in close contact with an individual who tested positive for COVID-19, they will be asked to remain at home and encouraged to be tested for COVID-19.</p>	Individual tests <b><u>negative</u></b>	<p>Stay home for 14 days after your last contact with a person who has COVID-19</p> <p>Watch for fever (100.4°F), cough, shortness of breath, or other symptoms of COVID-19</p> <p>If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19</p> <p>See “When to Quarantine” section of the CDC Guidelines : <a href="https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html">https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html</a></p>
		Individual tests <b><u>positive</u></b>	Notify the school, notify personal close contacts, assist the school in contact tracing efforts. Remain home at least 10 days have passed since exposure.

		<p><b>Individual <u>is not tested</u></b></p>	<p>Stay home for 14 days after your last contact with a person who has COVID-19</p> <p>Watch for fever (100.4°F), cough, shortness of breath, or other symptoms of COVID-19</p> <p>If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19</p> <p>See “When to Quarantine” section of the CDC Guidelines:  <a href="https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html">https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html</a></p>
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**5. COVID-19 Symptomatic Patient in School**

- Students or staff members with symptoms will stay in an isolated room. (Hepa Air Filter in room)
- The school nurse will record the symptomatic person’s temperature and perform a brief assessment of the person’s complaints or symptoms (this becomes important for the purposes of a public health investigation if the person is confirmed to have COVID-19).
- Any brief assessment can be performed from at least six feet away with the nurse wearing a surgical face mask. If the school nurse needs to be in close contact with the individual (within six feet), they should have personal protective equipment (PPE) on hand. See NH Division of Public Health Services (DPHS) guidance for the most up-to-date recommendations for healthcare providers.
- Parent/Guardian or emergency contact is called for immediate release & encouraged to get COVID testing
- Any person with suspected or confirmed COVID-19 should be reported immediately to public health by calling 603-271-4496 (after-hours call 603-271-5300 and ask for the public health nurse on call).
- **LINK TO COVID TESTING CENTERS**

## 6. Reporting and Investigating COVID-19 in the Education Facility

- Any person with suspected or confirmed COVID-19 will be reported immediately to public health by calling 603-271-4496 (after-hours call 603-271-5300 and ask for the public health nurse on call) by the school nurse or principal only.
- The Superintendent's office will be notified by the reporting individual.
  - Public health will conduct a detailed investigation to identify people who may have been in "close contact" with a student or staff member diagnosed with COVID-19 during their infectious period. As part of the public health investigation, investigators seek to identify close contacts starting two days before the person became symptomatic or tested positive for COVID-19 (if asymptomatic). (See NH DOE document "5 Steps to expect if a student of staff member tests positive for COVID-19.")
  - "Close contact" for the purposes of the public health investigation in New Hampshire is defined as a person being within six feet of the individual diagnosed with COVID-19 during their infectious period for 10 minutes or longer. Depending on individual circumstances, and on a case-by-case basis, public health may identify other individuals considered at risk for exposure.
  - Any person who is identified as a close contact or at risk for exposure to COVID-19 based on the public health investigation will be required to quarantine for 14 days from their last day of exposure. Depending on the specific circumstances, this may involve quarantine of only specific individuals (e.g., those sitting next to a person with COVID-19 in a classroom), but could include whole classes (depending on degree or likelihood of close contact, classroom size, age of students, etc.); this will be assessed on a case-by-case basis by public health.
- NH public health will work with schools to collect the necessary information (through the schools point-of-contact), interview the person diagnosed with COVID-19, and potentially other staff involved to gather information to make an informed decision about risk and need for people to quarantine.
- Public health will assist with school and student/family communication.
- Person(s) with suspected or confirmed COVID-19 must stay out of education programming until symptom-based criteria are met for discontinuation of isolation.

## 7. How Long Does a Person Stay Out of School?

If student or staff are:

### Symptomatic

- Confirmed positive for COVID-19:
  - At least 10 days have passed since symptoms appeared, AND
  - At least 24 hours have passed since last fever, with no fever reducing medications, (Fever is considered a temperature reading of 100.4 degrees Fahrenheit or higher, AND

- Symptoms have improved.
- Refuses testing for COVID-19: Same as above:
  - At least 10 days have passed since symptoms appeared, AND
  - At least 24 hours have passed since last fever, with no fever reducing medications, (Fever is considered a temperature reading of 100.4 degrees Fahrenheit or higher, AND
  - Symptoms have improved.
- Diagnosed by their provider with an illness other than COVID-19:
  - May return per the recommendations of their health care provider in consultation with the school nurse as needed.

### **Asymptomatic**

- Test positive for COVID-19: must remain home for 10 days since exposure. (if this person develops symptoms, refer to symptomatic and confirmed positive).
- If a student or staff are exposed to a suspected or confirmed COVID-19 case: Encouraged to get tested for COVID-19.
  - If positive, follow CDC guidelines referenced above.
  - If negative or the individual refuses testing, remain home in self-quarantine for 14 days from exposure.

### **8. Additional Cleaning Protocols in the Event of Confirmed COVID-19**

- Clean and restore the learning environment so that in-person learning can continue. Cleaning protocols are further defined below. We will be ready to follow CDC guidance on how to disinfect the building or facility if someone is sick. If a sick child or staff person has been isolated in your facility, clean and disinfect surfaces in your isolation room or area after the sick person has gone home.
- If COVID-19 is confirmed in a child or staff member:
  - Close off areas used by the person who is sick. If possible, we will move the children remaining in the classroom to another environment until cleaning protocols can be implemented.
  - Outside doors and windows will be opened to increase air circulation in the areas.
  - If possible, we will wait up to 24-hours before cleaning or disinfecting to allow respiratory droplets to settle to reduce the risk to individuals cleaning.
  - All areas used by the person who is sick, such as classrooms, offices, bathrooms, and common areas will be cleaned and disinfected.
  - If more than seven days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.

## **9. Returning to School**

- When students and staff have met the above quarantine expectations (specific to their situation), contact the school nurse to discuss re-entry.
- Each student and staff member will report to the health office upon return to school.
- Returning staff and students must bring any health documentation you have received related to the illness/absence.

## **10. Decision to Go Remote & Protocols**

- Classroom--determined by public health officials after investigation in consultation with principal and superintendent. (See NH DOE document “*5 Steps to expect if a student or staff member tests positive for COVID-19.*”)
- School--determined by public health officials after investigation in consultation with the superintendent or by executive order of the Governor due to public health concerns.